

OWG Summary 2012-01-25

Present: Matt Amos, Andy Allan, Tom Hughes, Jon Burgess, Grant Slater, Emilie Laffray

Apologies:

Absent:

From previous meeting:

- Grant to put up hardware requirements & software setup for the tile proxy servers on the wiki. Also get Orm & Gorwen up.
- Old hardware at UCL is still there and still needs throwing away / returning to Nick Hill. Grant/Andy to make a delivery to Nick's house w/ StreetCar. **Fri 3rd Feb, if Nick is around.**
- GPX dumper - nothing new. Matt to have a look at it.
- Nominatim - Lonvia seems up for installing & perhaps looking after this. Tom to ask.
- OWL - Matt bringing this up on zark. Reclaim disk from fafnir & return server carcass to Nick.
- jXAPI new disks + Dell disk array installed. Ian to set up.
- Redundancy: Server ordered, delivered and awaiting installation on 3rd Feb. (NOTE: there is a possibility of downtime - it will need announcing ahead of time)
- Smaug's disk utilisation is still very high, new machine for redundancy will mitigate.
- Need GigE switch for IC - Grant to ask what's laying around at IC.
- Still need RA/VPN access to IC. Grant has sent emails, needs to follow up. Andy will help out.
- Tile server: coastline updated recently & purge started. No immediate need for new hardware.
- Coastline checker: is it running anywhere anymore? Matt - try and set it up on dev, or delegate.
- Tom to sort out auto-updating / auto-deploy of environments on dev.
- Discussion of the legal and technical requirements of trial-run of a "newsletter" email.
- NOTE: privacy policy on the wiki - might want to have this on osmfoundation.org instead. Ping LWG. Needs to be reviewed, strengthened & checked against legal requirements. Need an internal policy document to say what is and isn't allowed/acceptable to be communicated externally.

New Stuff

- Delineation of responsibilities (Flesh this out over the next few days offline):
 - Core sysadmin team

- Core services (API, website, planet distribution)
 - Uninterrupted service (uptime, DNS, email, etc...)
 - Software & hardware maintenance & upgrades
 - Final call on operational stability & suitability of software.
- Rails maintainer (chosen, not appointed)
 - Manage the software project
 - Maintain quality (code reviews, testing, etc...)
 - Merge contributions from developers as appropriate
- OWG
 - Capacity planning
 - Clearly & transparently choose between competing software options on the basis of (on rough order):
 - operational stability,
 - smooth migration plan with minimal impact,
 - being well-maintained and maintainable,
 - resource practicality (human, hardware & bandwidth),
 - backward compatibility where possible,
 - functionality towards OSM goals,
 - support of OSM community.
 - Management of sysadmin team
- Andy to write internal guidelines on information flow w.r.t privacy concerns, e.g: difference between requests for internal use only and for release.
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Priority-Immediacy matrix [NOT DONE]

	High priority	Medium priority	Low priority
Urgent (now)			fold-away monitor
Planned (<6mo)		GigE switch (£850)	
Future (6-18mo)			