

*Issues handled by Face2Face meeting in London @ AOL offices (June 11th & 12th)*

## Day 1 (June 11th)

Present: Steve Coast, Mikel Maron, Oliver Kühn, Henk Hoff, Andy Robinson (facilitator)

Huge thanks to the AOL UK Tech team for letting us use their offices for our meeting.

### Membership / Users

- A membership system has been set in place (civicrm). Needs further configuration / setup.
- What are the incentives of being a member? >> question to talk@
- Do we want specific corporate membership? >> Articles Working Group
- Chapters being only geografic or also interest groups or both as different groups. >> Local Chapters WG

### Management

If we want to go from weekly to 6-monthly board meetings, what do we need?

- Functional Working Groups
- Better communication
- Documentation / Job descriptions
- Redundancy with roles
- Capacity of management (how much can be done with the number of people)
- Volunteer co-ordination

**Decision:** Separating board meetings and management meetings.

Management Group meeting

- Meets once a month
- Chairs of WG's attend
- Chaired by OSMF chair or deputised by board member
- Formal minutes
- Members of this meeting need to be OSMF member.

Board meeting

- Meets every 3 months for the first year, aspiration to go to every 6 months.
- Board meetings (in future) are face-to-face
- Every board member should be present

- Board can invite special expertise for a meeting to discuss strategy.

#### Working groups

- Minimal requirements: minute their meetings, publish where and when meetings are held, attendance list
- Role of Working Group needs to be clear (and on the OSMF website)

#### Action:

- Steve (Chair) >> Set up the first Management Group meeting.
- Oliver (CWG) >> Explaining/communicating this change to the community.

## Moderation

Gone through <http://wiki.openstreetmap.org/wiki/Etiquette> and agreed to it.

#### Action:

- All: Just do it
- Oliver (CWG): Publish the Etiquette rules / procedure

## Finance

- Oliver (Treasurer): Will provide a financial forecast
- Formalize the process for requesting budget expenditure
- The use of funds needs to be re-evaluated (<http://www.osmfoundation.org/wiki/Finances#Expenditure>)

## Technical Working Group

Andy Allan, Tom Hughes, Jon Burgess, Grant Slater, Matt Amos joined the meeting.

Word of thanks to the TWG for all their hard work.

## Outage

Current hosting partner UCL is undergoing several power outages this summer due to upgrade of their power supply. This would highly effect our uptime.

Alternate hosting found at Imperial at a reasonable rate.

TWG acts on 3-tier policy:

- 1) API, DNS, core function
- 2) Tiles
- 3) Dev, etc

Replacement of core equipment around GBP 25K

Functionality effected by outages are (3 out of 4 weekends in July / August):

- >> Tiles are down. Alternatives may be available.
- >> OSMF sites are down.
- >> dev down
- >> two XAPI's are down

Server Migration UCL >> Imperial on June 23rd/24th.

Discussion about risk assessment of server migration

- >> No editing possible
- >> planet.osm.org not available
- >> Possible slower response

>> Downtime will be up to 12 hours

## Hosting offers

- Different options of hosting offers discussed
- Hosting offers are more useful to the wider community than to the core-OSMF servers
- Working on a triage system for hosting offers
- Setup a FAQ on hosting-offers and hosting-requests

## Routing

Development is progressing in the community. At the moment there is not a routing engine suitable for the OSM website.

## Splitting up sysadmin / coding

- Rename Technical WG into Operations WG (Running servers)
- Create new Development WG / Engineering WG (Focussing on development of [website] code)

## Budget

The Operations WG will come back to the Board with budget-options for different scenario's (including

long-term projections).

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## Day 2 (June 12th)

Present: Steve Coast, Mike Maroni, Oliver Kühn, Henk Hoff, Andy Allan, Sam Larsen, Jon Burgess, Steven Feldman, Patrick Stählin, Matt Amos

### Braindump session

Steve led an open discussion about the current situation of OSM and how to get forward.

### GPSToGo revamped

Sam Larsen presented a range of ideas to revamp the GPSToGo program.

### OSMF Hacktime

- Documenting tasks and responsibilities of WG's
- Writing down the mission of the Foundation / Project
- Configuration of membership registration system / CRM
- Making an OSM HTML-mail template

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